



## **Somerset Ladies Past Captains Committee**

### **Minutes of Meeting held at Enmore on 27<sup>th</sup> March 2018**

**Present.** Sandra Ford, Claire Biggs, Susie Gibbins, Gwen Cavill, Sally Dymock, Theresa Munns, Linda Johnson and Di Yates.

- 1. Apologies.** None.
- 2. Minutes of meeting held at Isle of Wedmore on 4<sup>th</sup> December 2017**  
Minutes approved and signed as a true record.
- 3. Matters arising. None**
- 4. Chairman's Report. Sandra Ford.** Sandra wanted to thank Chris Harris for the work she has done on improving our pages on the Somerset website. The secretary to send her a message thanking her for her efforts.

**Action: Secretary to write to Chris Harris expressing our thanks.**

- 5. Treasurer's Report. Claire Biggs. [Report Distributed]** Claire was able to confirm that all monies held by Nat West have now been transferred to the Lloyds' account. A final letter closing the NatWest account needs to be sent but all three signatories of Lesley Organ, Sandra Ford and Claire Biggs will be required. Claire will prepare letter.

Claire went on to explain that as a result of our new "business" account held at Lloyds she has received forms from the USA Government (banking arm) wanting to know about our organisation. She has completed these forms but is confident that our organisation is exempt from their review. However, having the duly completed forms returned and them asking for more info, she will complete as much as possible and return again. Claire is confident that this really has nothing to do with our organisation, but will keep us posted.

All match players will be paying a £25 match fee, anything above that price will be subsidised by the Committee.

**6. Kit Report. Susie Gibbins. [ Report previously circulated ]** Susie has recently restocked the kit with polo shirts and gilets. The kit form has been updated and is on the website. We currently have 2 old style sweatshirts available at £5 each and two vee-neck sleeveless jumpers (44" chest) at £10 each. There has been a slight increase of 12p for the Royal Blue Fleeces which will be absorbed.

**7. Match Organiser's Report. Gwen Cavill. [ Report previously circulated ]**

**2018:** Team selection worked well as everyone replied by 9 February. Captains have been nominated. The match against Gloucester will be captained by Jan Scilly from Bath as no committee member is available.

First match is against Cornwall on 9<sup>th</sup> April at Enmore. Gwen intends to try a quicker system for players having their meal as they come in and will update us on how well this worked at our next meeting. Sandra has not received any information concerning the invitation to join the men in the match against B&B but understands that the date clashes with the Ladies County Silver meeting. Sandra has explained this to the Men's organiser but has little hope of a change in date. At this stage the impact on both sides is unknown.

**2019:** Gwen and Linda outlined the plan for the 2019 Match season. They both outlined the difficulties they are having with Clubs in negotiating our preferred price of £25 per person. Clubs have significantly increased their prices and sums of and £30 to £40 are being quoted. Ways to keep costings down were discussed such as going without coffee and sandwiches on arrival. The committee felt this increase merits discussion at the AGM with the members.

The Cornwall match currently planned for Budock Vean needs to be brought closer to the Cornish border and Gwen will talk to Nina Hann at the April match to see if this can be accommodated. If it remains at Budock Vean the match will be cancelled due to the length of time required to get there (2 hours 40 mins).

Somerset vs Wiltshire has been fixed for 5<sup>th</sup> August at South Wilts GC.

In respect of Hampshire it was felt that Bath is probably the best course for both teams. In fact Linda suggested consideration should be given to using courses near to respective county borders on a bi-annual basis in future.

Discussion then took place on how we can obtain more support from our membership seeing as we are currently down on numbers for the Summer and Autumn meetings, and some Clubs have expressed "no interest" whatsoever in our activities. Discussion took place on how we can motivate our Delegates to provide the relevant information to our membership. The secretary will write an E:Mail to Delegates highlighting the Summer and Autumn meeting events, and asking them to ensure they pass this

information on to their respective members. A link to Cricket St Thomas will also be on the E:Mail as members may not be aware of how much the course has improved in the last few years. Also it was agreed that Gwen would give a short presentation at the Team Event about matches. Members need to know they are missing out on the enjoyment and camaraderie of these events.

**Action:** The secretary to write to Delegates about Summer and Autumn Competition

**Action:** Gwen Cavill – short discussion on Matches at Team Event

Gwen then raised the fact that new guidance on the Data Protection Act which safeguards personal data is due to come into force in May. Can the County provide us with any guidance concerning these Regulations. Committee members thought that we should work on the assumption that if a member has provided you with his/her contact details you can use them until we are told otherwise.

**Action:** The secretary to write to Margaret Allen asking for guidance

#### **8. Team Event 2018 and 2019. Susie Gibbins. [Reports previously circulated]**

**2018:** Susie confirmed that all monies have been received for Meon Valley. Some teams made it more difficult for themselves by individually submitting forms etc. It was agreed the paperwork will be tweaked for next year to make it clear that it is the Team Captain's job to submit the money and other relevant information on behalf of their team. Claire confirmed that the BACS system has worked well. Susie confirmed we have a bigger prize fund this year as there was a mistake in the contract (to our benefit) of 7 'full' free places i.e. including extra refreshments. Susie outlined the prize fund breakdown, and it was decided to remove the Chairman's pick prize (£40) and turn it into 3<sup>rd</sup> team prize on the Sunday instead (£40). Claire will obtain the vouchers and Susie will purchase a Garden Voucher for Jane Hewitt who yet again provides assistance to Claire Biggs over the two days in respect of processing the cards.

Susie then displayed last year's large winners sheet which was manually updated throughout the two days. Gwen has created a more modern computerised document which can be projected from a laptop onto a wall or large screen. All agreed this was more impressive. Linda Johnson confirmed she would be happy to work with Gwen in creating an Excel spreadsheet for the event.

**Action:** Linda and Gwen to create a spreadsheet/document for members to view

Susie then agreed the duties for the duration of our stay.

**2019:** Four venues were put forward by Susie and Gwen. However, the committee unanimously agreed that Woodbury Park would be the preferred venue for 2019 and 2020. Susie and Gwen will write to Tewkesbury Park, The Abbey and Celtic Manor, the unsuccessful hotels, but leave the door open so we can contact them for future years.

**9. Competition Secretary's Report. Theresa Munns. [ Report previously circulated ]**

Theresa reported the Spring meeting was full, however only 18 pairs so far for the Summer meeting and 30 pairs for the Autumn meeting. Only 25% of entries received to date paid by BACS.

As mentioned earlier discussion took place about how to encourage members to put themselves forward for matches and to enter these competitions. The secretary was tasked with E:Mailing delegates asking them to pass the enclosed information to members. Also reminding everyone that the Summer meeting is the AGM.

**2019:** Theresa outlined her proposed venues for 2019. Saltford have indicated that they cannot accommodate a two tee start, which came as a great surprise. Sandra suggested seeking Lesley Organ's help. However, after much discussion it was proposed that instead of having the Spring meeting at Enmore for 2019, make Enmore the venue for the Autumn meeting. Theresa immediately popped into the Enmore office and confirmed the date concerned was available and will write to Enmore's secretary later today. Likewise perhaps have Clevedon for the 2019 Spring meeting if we can negotiate a better green fee then £23. Susie Gibbins to assist Theresa. Worlebury (+AGM) will be the venue for the Summer meeting with a green fee of £10.

**10. Website Report. Sally Dymock. [Report previously circulated.].** Sally expressed her thanks to Chris Harris. The committee expressed their thanks to Sally for all her hard work and congratulating her on the improvements already made on the website.

**11. AOB**

Three members are up for election at the AGM, both Gwen and Sally have indicated they are happy to stand again. Theresa will confirm her intention in the near future.

Claire asked with the new handicapping system should we have a local rule in respect of maximum handicap for our competitions. It was agreed this would be 36.

Next meeting 3<sup>rd</sup> July 2 p.m. at Wheatill GC. Theresa Munns and Sally Dymock made their apologies.

The secretary confirmed she had no reply from Fosseway, Brean, Tickenham in respect of joining the group.

Meeting closed 1.30 p.m.